



NAGAR PARISHAD BETUL BAZAR

AUDIT REPORT FOR THE FINANCIAL YEAR 2022-23

ऑडिट रिपोर्ट वर्ष 2022-2023

AUDITORS:

ADC AND COMPANY, CHARTERED ACCOUNTANTS



TABLE OF CONTENT

<u>S.NO.</u>	<u>PARTICULAR</u>	<u>PAGE NO.</u>
1.	Independent Auditor's Report	2-4
2.	Reporting on Audit Para's	5-7
3.	Annexure 1 & 2	8-21
4.	Annexure C & D	22-23
5.	Receipt and Payment Statement	24-25



INDEPENDENT AUDITOR'S REPORT

To the Stakeholders of NAGAR PARISHAD BETUL BAZAR

Report on the Financial Statements

We have audited the accompanying financial statements of NAGAR PARISHAD BETUL BAZAR ("the ULB"), which comprise the Receipt & Payment Account for the year then ended, and other explanatory information.

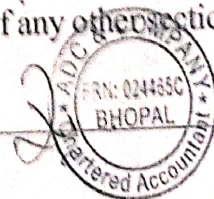
Management's Responsibility for the Financial Statements

The ULB's Management is responsible for the matters with respect to the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the ULB in accordance with the provisions of Municipal Corporation Act, 1956 and accounting principles generally accepted in India, including the Municipal Accounting Manual ("the Manual") and Accounting Standards applicable to the Urban Local Bodies. This responsibility also includes maintenance of adequate accounting records in accordance with the Municipal Accounting Manual for safeguarding of the assets of the ULB and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error. However, in this case ULB is not in practice of maintaining balance sheet & Income and expenditure account, so receipt and payment account shall be considered as final statement on which we express our opinion.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit.

We have taken into account the Municipal Accounting Manual, the accounting and auditing standards and matters which are required to be included in the audit report as per the letter issued by Directorate, Urban Administration & Development, M.P., Bhopal in this regard. The CMO has not directed us to perform audit of any other section in his office in addition to the above scope.





We conducted our audit in accordance with the Standards on Auditing issued by Institute of Chartered Accountants of India. Those Standards requires that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the ULB's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the ULB's officers, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

Qualified Opinion

In our opinion and to the best of our information and according to the explanations given to us, except for the effects of the matter described in the report attached below, the Receipt & Payment Account annexed to this report give true and fair view of financial transactions affected by ULB and recorded these transactions in cash book for the financial year ending as on 31st March, 2023.

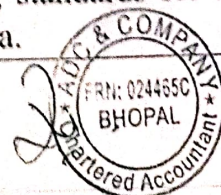
Basis for Qualified Opinion

The details which form the basis of qualified opinion are reported in the Annexure 1 and Annexure 2 annexed to this report.

Emphasis of Matters

We draw attention to the following matters reported in Annexure - 2, annexed to this report.

- a) Accounts prepared as per the Manual in lieu of accounting standards for local bodies as issued by Institute of Chartered Accountants of India.

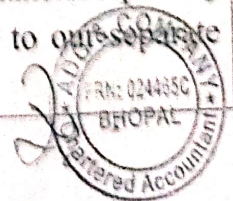





- b) Revenue department's records related to recovery of revenue taxes and other revenue dues has differences with accounting records maintained by accounting department.
 - c) Non-maintenance or incomplete registers as prescribed under manual and mentioned at point 3 of annexure 2.
 - d) Non verification of EPF, TDS on GST, as same has not been made available to us by the ULB.
- Our opinion is not modified in respect of these matters.

7. We further report that

- a) We have sought and, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph above, obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
- b) Except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph above, in our opinion proper books of account as required by Municipal Accounting Manual have been kept by the ULB so far as appears from our examination of those books.
- c) The Receipt & Payment Account deal with by this Report are in agreement with the books of account.
- d) Except for the matter described in the Basis for Qualified Opinion paragraph above, the Receipt & Payment Account comply with the Municipal Accounting Manual and Accounting Standards applicable to the Urban Local Bodies.
- e) The matter described in the Basis for Qualified Opinion paragraph above, in our opinion, may have an adverse effect on the functioning of the ULB.
- f) The qualification relating to the maintenance of accounts and other matters connected therewith are as stated in the Basis for Qualified Opinion paragraph above.
- g) With respect to the adequacy of the internal financial controls over financial reporting of the ULB and the operating effectiveness of such controls, refer to our separate Report in 'Annexure I'.




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Reporting on Audit Paras for Financial Year 2022-23

Name of ULB: NAGAR PARISHAD BETUL BAZAR

Name of Auditor: **ADC & Company, Chartered Accountants**

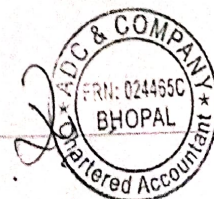
S. no.	Parameters	Description	Observation in brief	Suggestions
2	Audit of Expenditure	Verification of Expenditures are as per guidelines, directives, and rules under all schemes and entries of expenditures in cash book, Diversion of Funds, financial propriety of expenditures, scheme project wise utilisation certificate.	Observations were listed in brief in point no. 2 of annexure 2 of audit report attached	Scheme/project wise utilisation certificate should be prepared for all the schemes in reconciliation with the grant & project fund records & registers. Guidelines, directives & rules under all scheme should be documented for ready reference.
3	Audit of Book keeping	Verification of books of accounts and stores are maintained as per accounting rules, advance register and check timely recovery, Bank reconciliation statement, grant register, fixed asset register	Observations were listed in brief in point no. 3 of annexure 2 of audit report attached	Required books of accounts as prescribed under MP MAM Should be maintained.



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4	Audit of FDR/TDR	Verify fixed deposits and term deposits and their maintenance	ULB does not possess any FDR during the year.	NA.
5	Audit of Tenders and Bids	Verify Tenders/Bids invited by ULB and competitive tendering procedures followed	Observations were listed in brief in point no. 5 of annexure 2 of audit report attached	Procedure for Tenders opening and Performance review should be carefully monitored.
6	Audit of Grants & Loans	Verification of Grant received from Government and its utilisation	Observations were listed in brief in point no. 6 of annexure 2 of audit report attached	Details relating to loan and its utilisation for revenue or non-revenue generating activities should be kept.
7	Verify whether any diversion of funds from capital receipt /grants /Loans to revenue expenditure and from one scheme /project to another.	Observations related to diversion of funds has been pointed out in point no. 6 (iv) of annexure 2 of report attached		
8	a) Percentage of revenue expenditure (Establishment, salary, Operation & Maintenance) with respect to revenue	$\frac{2,70,60,566.00}{1,80,52,933.00} = 149.90\%$		



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CHARTERED ACCOUNTANTS
FRN: 024465C

R-52 Zone I, M.P. Nagar
BHOPAL, M.P.

	receipts (Tax & Non Tax).		
	b) Percentage of Capital expenditure wrt Total expenditure.	1,30,95,411.00 = 32.61%	
9	Whether all the temporary advances have been fully recovered or not.	Cases of ULB outstanding advances have been outlined in point no. 3 (3) of report attached.	should impose strict action to collect such amount or make necessary adjustment after prior approval of relevant authority.
10	Whether bank reconciliation statements is being regularly prepared	The bank account & cashbook balance are in reconciliation at year end. Hence, BRS not required to be prepared.	NA

Date: 20/09/2023

UDIN: 23428346BGYJJN9217


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For ADC & Company
Chartered Accountants



CA Rakshit Deshmukh
(Partner)
MRN - 428346



Annexure 'I'

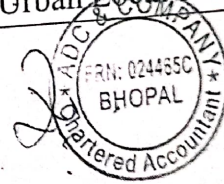
Report on Internal Financial Controls over Financial Reporting


1. Report on the Internal Financial Controls of the NAGAR PARISHAD BETUL BAZAR ("the ULB")

We have audited the internal financial controls over financial reporting of NAGAR PARISHAD BETUL BAZAR ("the ULB") as of March 31, 2023 in conjunction with our audit of the financial statements of the ULB for the year ended on that date.

2. Management's Responsibility for Internal Financial Controls

The ULB's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the ULB. These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to ULB's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required in accordance with the Municipal Corporation Act, 1956 including the Municipal Accounting Manual and accounting principles generally accepted in India applicable to the Urban Local Bodies.




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3. Auditors' Responsibility

Our responsibility is to express an opinion on the ULB's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the Guidance Note") and the Standards on Auditing, to the extent applicable to an audit of internal financial controls, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

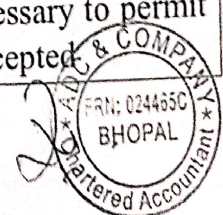
Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion on the ULB's internal financial controls system over financial reporting.

4. Meaning of Internal Financial Controls Over financial Reporting.

A ULB's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A ULB's internal financial control over financial reporting includes those policies and procedures that:

- pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the ULB;
- provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted



[Signature]

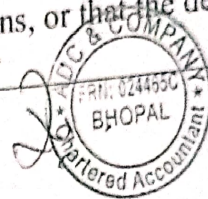
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- c. accounting principles, and that receipts and expenditures of the ULB are being made only in accordance with authorizations of management and officers of the ULB; and
- d. Provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the ULB's assets that could have a material effect on the financial statements.

5. Inherent Limitations of Internal Financial Controls Over Financial Reporting

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.




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6. Qualified opinion

According to the information and explanations given to us and based on our audit, the following material weaknesses have been identified as at March 31, 2023:

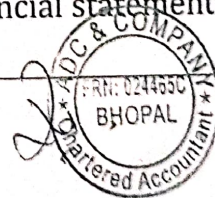
-The ULB did not have an appropriate internal financial control system over financial reporting since the internal controls adopted by the ULB did not adequately consider risk assessment, which is one of the essential components of internal control, with regard to the potential for fraud when performing risk assessment.


-The ULB did not have an appropriate internal control system for tax and user charges collection, tax demand evaluation, which could potentially result in the ULB recognizing revenue without establishing reasonable certainty of ultimate collection.

-The ULB did not have an appropriate internal control system for inventory with regard to receipts, issue for production and physical verification. Further, the internal control system for identification and allocation of overheads to inventory was also not adequate. These could potentially result in material misstatements in the ULB's trade payables, consumption, inventory and expense account balances.

-The ULB did not have an appropriate internal control system for fixed asset with regard to purchase, construction, transfer and physical verification. Further, the internal control system for identification and allocation of overheads to fixed asset was also not adequate. These could potentially result in material misstatements in the ULB's grants, payable to contractors, tax and other statutory dues, fixed assets, capital work in process and accumulated depreciation account balances.

A 'material weakness' is a deficiency, or a combination of deficiencies, in internal financial control over financial reporting, such that there is a reasonable possibility that a material misstatement of the ULB's annual or interim financial statements will not be prevented or detected on a timely basis.




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FRN: 024465C

R-52 Zone 1, M.P Nagar
BHOPAL, M.P.

In our opinion, because of the effects/possible effects of the material weaknesses described above on the achievement of the objectives of the control criteria, the ULB has not maintained adequate internal financial controls over financial reporting and such internal financial controls over financial reporting were not operating effectively as of March 31, 2023 based on the criteria established by the ULB.

We have considered the material weaknesses identified and reported above in determining the nature, timing, and extent of audit tests applied in our audit of the March 31, 2023 financial statements of the ULB, and these material weaknesses do not affect our opinion on the financial statements of the ULB.

Date: 20/09/2023


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For ADC & Company
Chartered Accountants



CA Rakesh Deshmukh

Partner
MRN - 428346



Annexure '2'

The Annexure referred to in paragraph 5 & 6 of Our Report:

1. Audit of Revenue

- 1) The auditor is responsible for audit of revenue from various sources.

We have verified the revenue from various sources on test check basis which was recognized and entered in the books of account produced before us except amount shown under the head "Misc. Income" for which ULB does not provide any explanation.

- 2) He is also responsible to check the revenue receipts from the counter files of receipt book and verify that the money receipt is duly deposited in respective bank account. The counter foils or revenue receipts were made available to us for verification. It was informed to us that the revenue/tax collector/officer directly deposits the amount collected with main cashier at the cash counter, who in turn deposit this amount directly to the bank account. A register is being maintained by revenue/tax collector/officer from which collected amount move into cashier cash book. A detailed statement containing outstanding demand and tax collected during the year was provided to us by the concerned department duly certified by the concerned officer.

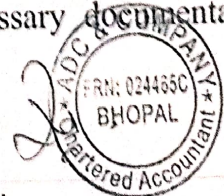
- 3) Percentage of revenue collection increase or decrease in various heads in property tax, samekitkar, shikshaupkar, nagriyavikasupkar, and other tax compared to previous year shall be part of report.

Details are given in Annexure C attached to this report.

- 4) Delay beyond 2 working days shall be immediately brought to the notice of CMO. No such instances were noticed during the test check of entries conducted by us except the circumstances like public holidays, government or local holidays etc.

- 5) The entries in Cash book shall be verified.

We have verified the entries in cash book on test check basis. However due to quantum of transactions and inherent limitation of audit we cannot provide our absolute assurance on the entries of the cash book. It is generally recommended that entries of the cash book should be duly supported by necessary documentary evidences and authorizations.





- 6) The auditor shall specifically mention in the report the revenue recovery against the quarterly and monthly targets any lapses in revenue recovery shall be a part of the report.

No details with respect to quarterly & monthly targets set for the FY 2022-23 & the revenue recovery against such targets were made available to us. Hence, it was not possible for us to report the revenue recovery against the quarterly and monthly targets. However, the revenue registers were verified and below were the instances noticed relating to non-recovery:

In case of Water Tax-

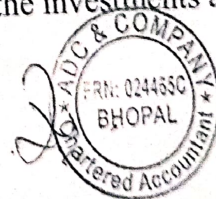
S.no.	Consumer Name	Old	Current	Total	Connection No.
1	Shri Mahesh S/O Radho Pawar	3,600.00	720.00	4,320.00	172
2	Kishanlal S/O Sarwan Kunbi	2,400.00	720.00	3,120.00	9182
3	Shri Ganpati S/O Govindra Vaste	1,800.00	720.00	2,520.00	9183
4	Shri Malti W/O Ganesh Prashad Rathor	3,760.00	720.00	4,480.00	6402

In case of shop rent-

S.no.	Name Of Owner	Old Demand	Current Demand	Total (Rs.)
1	Shri Narendra S/O Babulal Thakur	17,052.00	9,120.00	26,172.00
2	Shri Shayamrav S/O Balaram Kasare	-	6,708.00	6,708.00
3	Shri Kapil S/O Ramesh Rathor	5,418.00	9,288.00	14,706.00

Interest @10% charged on due rent amount irrespective of the Period.

- 7) The auditor shall verify the interest income from FDR's and verify that interest is duly and timely accounted for in cash book.
There were no FDR's during the year with the ULB. Hence, verification of interest & its timely accounting cannot be commented upon.
- 8) The case where, the investments are made on lesser interest rates shall be brought to the notice of the CMO.
There were no FDR during the year, hence the cases where the investments are made on lesser interest rates could not be commented upon.



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2. Audit of Expenditure:

- 1) The auditor is responsible for audit of expenditure under all the schemes.

We have verified the expenditure under various heads which was recognized and entered in the books of account produced before us for verification except payment shown under the head "Other payments" for which ULB does not provide any explanation for the nature of such transactions.

- 2) He is also responsible for checking the entries in cash book and verifying them relevant vouchers.

We have verified the entries in cash book on test check basis which were supported by relevant vouchers/note sheets. However, considering the bulk quantum of entries and the weak internal control procedures, the discrepancies in the entries of cash book cannot be ruled out.

- 3) He should also check monthly balance of the cash book and guide the accountant to rectify errors, if any.

Issues relating to totalling & balancing was noticed in course of our test check verification.

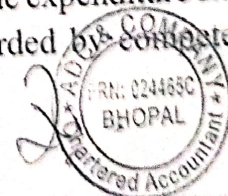
- 4) He shall verify that the expenditure for a particular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of the CMO.

Details relating to deviation of expenditure, if any, of particular scheme is specified at sub point 4 of point 6.

- 5) He shall also verify that the expenditure is accordance with the guideline, directives, acts and rules issue by Government of India/ State Government.

As explained to us, ULB follows the necessary guidelines, directives, acts and rules issued by Government of India and State Government. However, ULB didn't provided such directives with written confirmation and hence it was not possible for us to verify the expenditures in accordance with such guidelines etc.

- 6) During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent



authority and shall be limited to the administrative and financial limits of the sanctioning authority.

We have verified the expenditure on test check basis and it was found that such expenditure were duly supported by financial and administrative sanctions accorded by competent authority. ULB follows the hierarchy of sanctions and approvals depending upon the nature of the transactions and financial limits.

- 7) All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observation shall be ensured during the audit. Non-compliance of audit paras shall be brought to the notice of CMO. No such instances were noticed during the test check of such entries conducted by us.

- 8) The auditor shall be responsible for verification of scheme wise/ project wise Utilization Certificate (UC's). UC's shall be tallied with the Receipt & Payment Account and creation of Fixed Asset. Utilization certificates of various schemes for verification of scheme wise project/ wise Utilization Certificate (UCS) were not provided to us by the ULB. Hence same cannot be commented upon.

We are unable to verify the details of capitalization of expenditure since there is neither any proof available nor completion of work from respective department. There is no cross check mechanism exist to ensure the completion of project except payment of final bill. It is suggested that a proper internal control system should be framed to identify the fixed asset and its recognition in fixed asset register and books of account of the ULB.

- 9) He shall verify that all temporary advances of other than employees have been fully recovered.

As explained to us by the ULB there are no temporary advances during the year and hence we cannot comment on the same.

3. Audit of Book Keeping

- 1) The auditor is responsible for audit of the books of accounts as well as stores.



As per the information and explanation provided to us by the management of the ULB and on perusal of books of accounts, it was noticed by us that the ULB has not maintained or maintained but not produced for verification the Fixed Asset Registers, Security Deposit Registers as prescribed under MP MAM.

- 2) He shall verify that all the books of accounts and stores are maintained as per Accounting Rules applicable to the Urban local Bodies. Any discrepancies shall be brought to the notices of CMO.

The registers related to stores were provided for verification and it was noticed that the closing value of stock in the register was not mentioned and only quantity was recorded.

- 3) The auditor shall verify advance register and see that all the advance to employees are timely recovered according to the condition of advance. All the case of non-recovery shall be specifically mentioned in audit report.

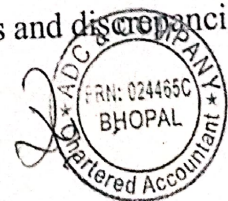
Advances related to employees were not provided during the year. Hence, it is not possible for us to verify the cases of timely recovery of advances, if any.

- 4) Bank reconciliation statement (BRS) shall be verified from the records of ULB and the bank concerned. If bank reconciliation Statement are not prepared the auditor will help in the preparation of BRS's

The balance as per cashbook and bank accounts are in reconciliation and hence the BRS was not required to be prepared.

- 5) He shall be responsible for verifying the entries in the Grant register. The receipts and payment of grants shall be duly verified from the entries in cash book. Grant registers were made available to us for verification, and summarised record of grant receipt and utilisation were provided at the point 6(1) of this report. Entries from cashbook are verified on test check basis.

- 6) The auditor shall verify the fixed assets register from other records and discrepancies shall be brought to the notices of CMO.



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Fixed asset registers were not provided to us for verification. Therefore we are not able to verify the same and comment upon whether it is complete and correctly balanced.

- 7) The auditor shall reconcile the account of receipt and payment especially for project funds.
ULB does not maintain separate cash books for different schemes and projects and hence we cannot comment on reconciliation with Receipt & Payment.

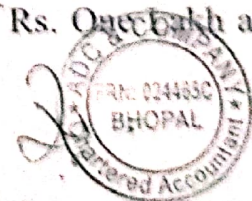
4. Audit of FDR

- 1) The auditor is responsible for audit of all fixed deposits and term deposits.
ULB does not possess any FDR during the year, hence audit of fixed deposit & term deposit could not be done.
- 2) It shall be ensured that proper record of FDR's are maintained and renewals are timely done.
The ULB does not have any FDR during the year and hence records of FDR & its renewal cannot be commented upon.
- 3) The case where FDR'S / TDR are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner/ CMO.
As explained above in the absence of FDR we could not be commented upon low interest of FDR than the prevailing rates.
- 4) Interest earned on FDR/TDR Shall be verified from entries in the cash book.
Since ULB does not have any FDR during the year, we could not comment upon entries in the cashbook.

5. Audit of Tenders / Bids

- 1) The auditor is responsible for audit of all tenders / bids invited by the ULB.
Tender related documents were provided to us on test check basis. On verification of produced documents we can conclude that procedure of tendering was followed by the ULB.

Bid were invited online where the tender amount exceeding Rs. One lakh and for value less than one lakh, manual bids were asked.




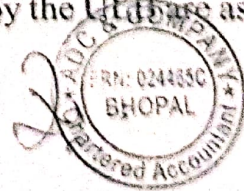


- 2) He shall check whether competitive tendering procedures are followed for all bids. Tender related documents were provided to us on sampling basis, and except few minor irregularities we found them complete and appropriate. Competitive tendering procedures were followed for all bids.
- 3) He shall verify the receipts of tender fee / bid processing fee / performance guarantee both during the construction and maintenance period. Tender related documents were provided on test check basis, and we have verified the receipts of tender fee / bid processing fee / performance guarantee etc. No major irregularities were found during our verification in the produced documents.
- 4) The bank guarantees, if received in lieu of bid processing fee / performance guarantee shall be verified from the issuing banks.
No such bank guarantees were produced before us for verification.
- 5) The conditions of BG shall also be verified; any BG with any such condition which is against the interests of the ULB shall be verified and brought to the notice of CMO. No such bank guarantees were produced before us for verification. Therefore, it is not possible for us to comment on the conditions of BG.
- 6) The cases of extension of BG shall be brought to the notice of Commissioner / CMO. Proper guidance to extend the BC's shall also be given to ULB
No such bank guarantees were produced before us for verification. Therefore, it is not possible for us to comment on the conditions/extensions of BG.
- 7) The contract closure shall also be verified by the auditor.
No contract closure documents were made available to us for verification.

6. Audit of Grants and Loans

- 1) The auditor is responsible for audit of grants given by Central Government and its utilization.
Details of grant receipt and utilised as per details provided by the ULB are as follows:


मुख्य नगर पालिका अधिकारी
नगर परिषद, बैतूल बाजार





S.No.	Grants	Opening Balance	Received	Utilized	Closing Balance
1	Sadak Marammat	21,93,145.00	16,90,000.00	8,63,958.00	30,19,187.00
2	Mulbhoot suvidha	11,35,460.00	21,96,000.00	24,45,718.00	8,85,742.00
3	State Finance	-	20,11,000.00	23,37,773.00	Over utilised
4	15th Finance	1,14,56,374.00	57,78,000.00	55,47,354.00	1,16,87,020.00
5	CM adhosanrachna Ph III	13,00,000.00	46,88,049.00	54,13,469.00	5,74,580.00
6	Octroi	-	1,23,48,851.00	1,23,48,851.00	-
7	Yatrikar	-	2,13,000.00	2,13,000.00	-

The above details were taken from grant register prepared by the ULB, except the receipt & utilisation of Octroi & Yatrikar which were separately produced before us. The grant under state finance commission shows over utilisation in the grant register.

2) He is responsible for audit of grants received from State Government and its utilization.-

Details for the total grants received from the State/Central government are provided in table above.

3) He shall perform audit of loans provided for physical infrastructure and its utilization. During his audit the auditor shall specifically comment on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non-generation of revenue. ULB has outstanding loan from financial institution/bank but it does not possess any record or information relating to such loan. It was explained to us that the loan was directly adjusted from grant receivable amount. Hence same cannot be verified. Also, there was no document or information provided to verify whether the asset created out of the loan has generated the desired revenue or not. We cannot comment on the possible reasons for non-generation of revenue.

4) The auditor shall specifically point out any diversion of funds from capital receipts/ grants/ bans to revenue expenditure.

On test check basis verification of records we did not noticed diversion of funds except the grant from state finance commission is shown over utilised in the grant register. However, due to inherent limitation of internal controls over financial reporting possibilities of fund diversion cannot be ruled out completely.

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नगर परिषद, बैतूल बाजार





Non recovery of taxes

Urban Local Bodies (ULB) earns revenue from their own resources through taxes, rent, fees, issue of licenses etc. In test check of Nagar Parishad as of 31 March 2023 a sum of Rs 11.83 Lakhs (as shown in Table Below) plus Interest & Penalties were outstanding against the taxpayers, although the ULBs had powers under section 165 of Madhya Pradesh Municipalities Act, 1961 to approach a Magistrate to seek orders for recovery by distress and sale of any movable property of attachment and sale of immovable property belonging to defaulters, however they had not invoked these power to recover the outstanding taxes. Failure to invoke its powers resulted in non-recovery of outstanding taxes and resource crunch, leading to hindrance in development works.

Non Recovery of dues

(Amount in Lakhs)

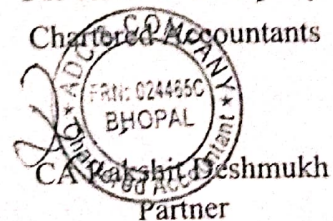
Sl. No	Type of Tax	Due amount recoverable on 01/04/2022	Received From Previous Dues	Un-Recovered Due for More than a Year	Current Due	Current Received	Total Recovered	Un-Recovered due of Current Year	Total un-recovered amount
1	Sampatti Kar	5.55	4.60	0.95	6.85	5.94	10.54	0.91	1.86
2	Samekit Kar	2.95	0.80	2.15	2.61	1.77	2.57	0.84	2.99
3	Nagar Vikas Upkar	0.99	0.69	0.30	1.64	1.57	2.25	0.08	0.37
4	Siksha Upkar	0.92	0.35	0.58	1.16	0.78	1.13	0.38	0.96
5	Shop Rent	0.43	0.12	0.31	2.12	1.87	1.99	0.25	0.56
6	Water Tax	6.55	4.76	1.80	9.92	8.51	13.26	1.41	3.21
7	Other Tax	1.47	0.47	1.00	7.83	6.96	7.43	0.87	1.86
	Total	18.86	11.77	7.09	32.13	27.39	39.17	4.74	11.83
Total Un-Recovered amount									11.83

The above figures were taken from wasooli patrak provided by the revenue department of the ULB. There is difference in previous years closing balance and current year's opening balance in the wasooli patrak's.

Date: 20/09/2023

मुख्य नगर पालिका अधिकारी
 नगर परिषद, बैतूल बाजार

For ADC & Company
Chartered Accountants



MRN - 428346

Name of ULB
Name of Auditor

Betul Bazar Nagar Parishad
ADC & Company

Annexure C
Amt in lakhs

S.no.	Parameters	Description		% of growth	Observation in brief				Suggestions
		Receipt in (Rs.)							
	Audit of Revenue								
	Rajaswa Kar wasooli	2021-22	2022-23						ULB should impose strict penalties and legal actions to improve past Due collections.
1	Sampatti Kar	9.31	10.54	13.23	Collection % w.r.t. total dues is	84.98%	which is Good	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
2	Samekit Kar	3.66	2.57	-29.88	Collection % w.r.t. total dues is	46.15%	which is Below Average	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
3	Nagar Vikas Upkar	1.75	2.25	28.96	Collection % w.r.t. total dues is	85.74%	which is Good	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
4	Siksha Upkar	1.54	1.13	-26.71	Collection % w.r.t. total dues is	53.99%	which is Average	Need to improve collection efforts of previous years dues.	
	Total	16.26	16.49						
	Gair-Rajaswa wasooli								
5	Shop Rent	2.20	1.99	-9.63	Collection % w.r.t. total dues is	78.03%	which is Good	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
6	Water Tax	12.36	13.26	7.30	Collection % w.r.t. total dues is	80.52%	which is Good	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
7	Other Tax	3.90	7.43	90.58	Collection % w.r.t. total dues is	79.94%	which is Good	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
	Total	18.46	22.68						
	Grand Total	34.71	39.17						

Figures were taken from wasooli patrak provided by the revenue department of the ULB. There is difference in previous years closing balance and current year opening balance.

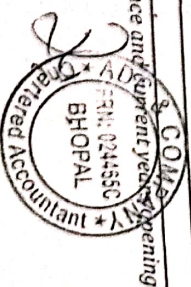
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The above figures were taken from wasooli patrak provided by the revenue department of the ULB. There is difference in previous years closing balance and current year opening balance in the wasooli patrak's.

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मुख्य नगर पालिका अधिकारी
नगर परिषद, बैतुल बाजार

Revised abstract sheet for reporting on audit paras 2022-23

Income & Expenditure Information

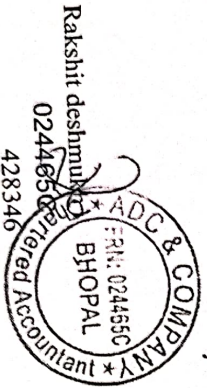
S.no.	Division	District	ULB name	ULB type
1	2	3	4	5
1	Narmadapuram	Betul	Betul Bazar	Parishad

Revenue receipts						
Property Tax	Other tax revenue	Fees & user charges	Revenue from municipal property	Assigned revenue	Revenue grants, Contribution & Subsidies	Other Income
6	7	8	9	10	11	12
16,51,475.00	-	16,82,497.00	6,25,905.00	1,25,61,851.00	-	10,42,046.00

Capital receipts				Total Receipts
Capital receipts	Central Finance Commission receipts	State Finance Commission receipts	Other Grants	
13	14	15	16	17
-	57,78,000.00	20,11,000.00	1,22,41,049.00	3,75,93,823.00

Revenue Expenditure							Total Expenditure
Establishment Expenditure	Administrative Expenditure	Operation & Maintenance	Interest & Finance Charges	Other Expenses	Loan repayment (Principle)	Other Capital Expenditure	
18	19	20	21	22	23	24	25
1,51,40,610.00	4,54,135.00	1,14,65,821.00	-	2,70,649.39	-	1,30,95,411.00	4,04,26,626.39

Auditor
FRN:
MRN:



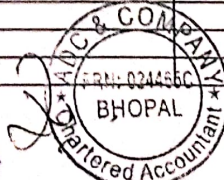
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नगर परिषद, बैतुल नगर

Betul Bazar Nagar Parishad Receipt & Payment Statement

FY 2022-23

Receipt		Payment	
Opening balance	Amount	Establishment Expenses	Amount
Tax Revenue	5,26,62,521.00	Benefits and Allowances	
Property Tax C.Y.		Employee Liability -Salary Payble	87,44,709.00
Property Tax P.Y	6,00,344.00	Employee Liabilities - Daily Wages	43,04,544.00
Samekit Kar C.Y.	3,62,873.00	GPF	5,96,000.00
Samekit Kar P.Y	1,78,680.00	Professional tax	34,250.00
Education Cess C.Y.	1,14,580.00	Councilor Honorarium	1,66,647.00
Education Cess P.Y	89,230.00	EPF	12,94,460.00
Urban Development Cess C.Y	53,946.00		
Urban Development Cess P.Y	1,57,093.00		
	94,729.00		
Assigned Revenues & Compensation		Administrative Expenditure :-	
Stamp Duty on Transfer of Properties		Office Maintenance	
Samekit Anudan	4,89,159.00	Electricity Charges	65,000.00
		Communication Expenses	
Compensation in lieu of Taxes & Duties		Telephone Expenses	3,953.00
Compensation in Lieu of Octroi	1,23,48,851.00	Printing and Stationery	
Compensation-Passenger Tax	2,13,000.00	Printing Expenses	38,429.00
		Stationery	92,677.00
Rentals From Municipal Properties		Insurance	
Rent-Lease of Land		Insurance Vehicles	1,12,143.00
Rent Lease C.Y	42,780.00	Legal Expenses	
Rent Lease P.Y	19,870.00	Legal Fees	10,000.00
Mutation Fee	7,549.00	Advertisement and Publicity	
Market Dues	55,500.00	Advertisement Expenses	1,31,933.00
Shop rent	2,96,660.00		
Rent-Other	1,82,270.00	Operations & Maintenance	
	21,276.00	Power & Fuel	
		Street Lighting	40,53,086.00
Fees for Certificate or Extract		Bulk Purchase of Power- Fuel	5,59,957.00
Fee-Copy of Certificate/Extract	9,560.00	Bulk Purchases	
Fee-Plan Copy	15,500.00	Bulk Purchase- Water Ways	4,44,922.00
Development Charges		Bulk Purchase - Sanitation/Conservancy Mat	11,31,423.00
		Bulk Purchase-Electrical Store	2,29,153.00
Development Charges	1,65,144.00	Bulk Purchase-Others	5,24,476.00
		R & M-Infrastructure Assets	
Other Fees		R&M WaterWays	87,769.00
Fee-Application	780.00	R & M-Buildings	
Fee-Delay	3,800.00	Public Toilets	2,33,501.00
NOC Shulk		R & M-Vehicles	
Connection Charges- Water Supply	10,000.00	R&M Tractor	2,32,353.00
Disconnection Charges- Water Supply	2,250.00	Other Operating & Maintenance Expenses	
Pump Shulk	25,525.00	O & M-Others	25,21,770.00
	16,224.00		
Other Fees		Programme Expenses	
		Consolidated Own Programme	14,47,411.00
User Charges			
User Charges-Water Supply C.Y	7,16,730.00	Revenue Grants, Contribution and Subsidies	
User Charges-Water Supply P.Y	2,75,030.00	Antyeshiti Sahayata	1,20,000.00
User Charges-Sanitation	38,820.00		
User Charges-Septic Tank Cleaning	2,29,540.00	Capital Expenditure & Assets	
User Charges-Water Supply by Tanker	22,250.00	Roads & Bridges-Concrete Road	72,59,446.00
Surcharge Tax on Water- Domestic	81,086.00	Sewerage and Drainage-Draint-Open	1,58,812.00
Surcharge Tax on Others	70,258.00	Building-Swimming Pool	56,77,153.00
Sale & Hire Charges			
Sale of Tender Paper	1,55,198.00	Other payments	
Sale-old items	5,425.00	Other payments	1,50,649.39
Interest Earned			
Interest-Saving Bank Account	8,21,399.00		

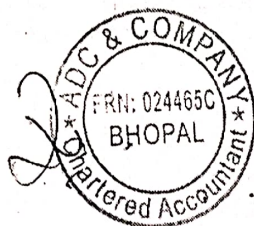
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नगर परिषद, बैतूल बाजार



Other Income			
Misc Income	60,024.00		
Grants-Central Govt.			
Grant-15th Central Finance Comm	57,78,000.00		
Grants From State Finance Commission	20,11,000.00		
Grants for Road Development	16,90,000.00		
Grant Go Mp Mulbhoot	21,96,000.00		
CM Urban Infra Development Scheme	46,88,049.00		
Kaya Kalp Grant	31,00,000.00		
Grant-Gomp-Sambal Yojna	1,00,000.00		
Ladhi Bhena Yojna	75,000.00		
Angan Vadi Bhawan	3,92,000.00		
Recoveries payable			
GST	38,485.00		
Security Deposit	2,000.00		
Electrical Fittings	48,800.00	Closing Balance- cashbook	5,04,08,161.61
Total	9,08,34,788.00	Total	9,08,34,788.00

For Nagar Parishad Betul Bazar
Chief Municipal Officer

For Nagar Parishad Betul Bazar
Accounts Officer



मुख्य नगर पालिका अधिकारी
नगर परिषद, बैतूल बाजार